



The Job Hunted Catalogue

By Peggy Schmidt

John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, The Job Hunted Catalogue, Peggy Schmidt, An easy-to-use compendium of practical information, valuable advice, and friendly guidance for today's job hunter The Job Hunter's Catalog Here's a guide to job hunting that puts everything you need to land the job of your dreams right at your fingertips. Organized around concise, handy features-including Do's & Don'ts, Checklists, Success Strategies, and Smart Ideas--it gives you quick access to what you need at every stage of your job search. And it's all there: savvy advice on researching job openings, creating resumes and cover letters, devising job-search strategies, handling interviews, negotiating job offers, and much more. The Job Hunter's Catalog is enriched by the author's twenty-plus years of experience as a careers columnist and the hundreds of hints, tips, and techniques she's collected from headhunters, placement directors, recruiters, and interviewers. As a result, this book functions as a wise counselor who gives you guidance on such matters as how to dress, behave, and speak more convincingly in your job search and how to adapt this advice to your own style and personality. You'll get detailed self-check lists of things you may be doing,...



Reviews

Complete guide! Its such a good go through. It is rally fascinating through reading period of time. Its been written in an extremely basic way and is particularly only after i finished reading through this publication through which really changed me, change the way i really believe.

-- Mrs. Macy Stehr

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